



DioOffice™

Maintain consistent databases across your diocese and parishes.

Help your diocese maintain up-to-date contact records by enabling your parishes to exchange the most current contact information with your diocesan offices. PDS DioOffice helps your diocese know and interact with your parishes, even as they grow, change, and facilitate effective fundraising and communications.

Problem to Solve:	PDS DioOffice Solution:
Databases within the diocese and its parishes need to synchronize for consistency.	Synchronize key information with your parishes, organizations, and diocesan departments. Parishes using PDS Church Office™ can submit data to the diocese through the PDS DioOffice Server. Diocesan users can accept, ignore, decline, or edit the data with updates to maintain accurate data.
Diocesan staff need to collect additional information from parishes in a timely manner.	Parishes using PDS Church Office can upload optional member data to DioOffice, such as Safe Environment data, phone numbers, email addresses, ministries, photos, and communications.
The diocesan office needs to manage financial information and campaigns for its parishes.	View campaign progress for all funds and parishes on one screen, send payment reminders, and analyze financial data for your diocese and parishes all within PDS DioOffice.
The diocese needs to send communications to all those within its parishes.	Create mass mailings or email directly from PDS DioOffice to communicate with all those within your diocese. You can also print Rolodex cards, coupons, letters, and mailing labels for your convenience.

Key Features:

- Synchronize family, personnel, and other key information between parishes and the diocese
- Review submitted information and accept or reject changes
- Upload historical sacramental registers from parishes to DioOffice or manage sacramental registers entirely in DioOffice
- Parishes can share financial data with the diocese
- Diocese can manage campaigns and electronically share details with parishes
- Parishes using PDS Church Office can upload optional member data to DioOffice
- Create a Diocesan Directory and view hours, maps, and more
- Create mass mailings or emails
Print Rolodex cards, coupons, letters, and mailing labels
- View campaign progress for all funds and parishes
- Select from predefined funds and activities or customize your own Post pledge card data using batch entry
- Support eGiving via credit cards or direct account debits
- Send payment reminders
- Manage your office effectively and meet all federal regulations with tax reports, billing reminders, overdue notices, giving statements, and numerous reports within the program
- Choose from predefined reports or design your own reports

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parishdata.com/pds-diooffice