

Request for Use Report

Wedding Event Type

Date Submitted: _____ **By:** _____

Reserve Date: **From:** ____ / ____ / ____ **To:** ____ / ____ / ____

Reserve Time: **From:** _____ **To:** _____

Event Time: **From:** _____ **To:** _____

Event Description: _____

Resource(s): _____

Comment: _____

Bride _____

Bride's Address _____

Contact Person _____

Custodial Fees _____

Groom _____

Groom's Address _____

Location of Reception _____

Pastor _____

Phone Number _____

Wedding Fees _____